



The Borough of Mendham

Meeting of the Mayor and Council

May 08, 2024

6:30PM

MINUTES

1. CALL TO ORDER

Mayor Serrano Glassner called the May 08, 2024, Regular Meeting of the Mayor and Council to order at 6:30 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

2. FLAG SALUTE AND MOMENT OF SILENCE

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

3. OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Bowers Building, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

4. ROLL CALL

The following officials were present:

Mayor Christine Serrano Glassner

Council President James Kelly

Council Member Marilyn Althoff

Council Member Steve Andrew

Council Member Will Russo

Council Member Neil Sullivan

Also present were:

Fred Semrau, Esq., Dorsey & Semrau, LLC

Joyce Bushman, Borough Administrator

Lauren McBride, Acting Borough Clerk

The following were not present:

Council Member Brennan Reilly (*Arrived at 7:00 pm*)

5. EXECUTIVE SESSION

#079-2024 A RESOLUTION PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10-4_12B

Mayor Serrano Glassner asked for a motion to enter executive session. Council President Kelly made a motion, the motion was second by Council Member Althoff, the vote was all ayes.

Mayor Serrano Glassner asked for a motion to close the executive session. Council President Kelly made a motion, the motion was second by Council Member Althoff, the vote was all ayes.

6. CONSENT AGENDA ITEMS

- 1. **Approval of Minutes:** April 22, 2024

- 2. **Banner Applications:** Hilltop Christian Nursery School, 5/28/24- 6/9/24

- 3. **Peddler and Solicitor License Application:** a. Maria Isabel Avila de Paguay, Lincoln Soft Serve
b. Alejandra Dinegro, Trinity Solar, LLC

- 4. **Raffle License:** Mendham Borough Library, 9/28/24

7. APPOINTMENTS TO BOARD, COMMISSIONS AND COMMITTEES

Appointments to the Board of Health (Mayoral Appointments)

Name	Position	Term Expires
Thomas Day	Member	12/31/2025

- Motion to Approve: Council Member Kelly
- Second: Council Member Sullivan
- Ayes: Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
- Nays: None
- Abstain: None

ORDINANCE FOR ADOPTION AND PUBLIC HEARING

#05-2024 ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE SANITARY SEWERAGE SYSTEM IN AND BY THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$50,000 THEREFOR FROM THE SEWER CAPITAL IMPROVEMENT FUND OF THE BOROUGH

Mayor Serrano Glassner opened the public hearing.

Mark Van Den Hende of 11 Coventry Rd asked what the \$50,000 improvement is.

- Motion to Approve: Council Member Russo
- Second: Council Member Reilly
- Ayes: Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
- Nays: None

Abstain: None

#06-2024 ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OR PURPOSES TO BE UNDERTAKEN IN AND BY THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$1,133,819.01 THEREOF FROM VARIOUS FUNDS OF THE BOROUGH AND WHEREAS RECOGNIZING PREVIOUSLY ENCUMBERED PURCHASE ORDER NUMBER 4514 FOR THE 2024 ANNUAL STREET REPAVING PROGRAM

Mayor Serrano Glassner opened the public hearing. No one from the public wished to speak.

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
Nays: None
Abstain: None

9. RESOLUTIONS

#080-2024 RESOLUTION AUTHORIZING THE EXECUTION OF A CONSENT ORDER PERTAINING TO THE CASE ENTITLED IN THE MATTER OF THE BOROUGH OF MENDHAM DOCKET NO. [MRS-L-1637-15](#)

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
Nays: None
Abstain: None

#081-2024 RESOLUTION AUTHORIZING AWARD OF A CONTRACT WITH DUKE'S ROOT CONTROL,INC. FOR SANITARY SEWER INSPECTION SERVICES

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
Nays: None
Abstain: None

#082-2024 RESOLUTION AUTHORIZING ACCEPTANCE OF A \$2,500 DONATION FROM THE HELEN R. BUCK FOUNDATION TO THE BOROUGH POLICE DEPARTMENT DONATIONS RIDER ACCOUNT

Motion to Approve: Council Member Althoff
Second: Council Member Andrew
Ayes: Kelly, Althoff, Andrew, Reilly, Russo, Sullivan

Nays: None
Abstain: None

#083-2024 RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE PASTIME CLUB TO PAVE THE PASTIME CLUB ACCESS DRIVEWAY ADJACENT TO THE PHOENIX HOUSE PARKING LOT

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Kelly, Althoff, Reilly, Russo, Sullivan
Nays: None
Abstain: Andrew

#084-2024 RESOLUTION OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING AMENDMENTS TO THE BOROUGH'S PERSONNEL POLICIES & PROCEDURES MANUAL

Motion to Approve: Council Member Andrew
Second: Council Member Russo
Ayes: Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
Nays: None
Abstain: None

#085-2024 RESOLUTION AUTHORIZING A PRIVATE FIREWORKS DISPLAY AT ROXITICUS GOLF CLUB

Motion to Approve: Council Member Andrew
Second: Council Member Reilly
Ayes: Kelly, Althoff, Andrew, Reilly, Sullivan
Nays: None
Abstain: Russo

#086-2024 RESOLUTION AUTHORIZING THE RELEASE OF ESCROW BALANCE OF \$201.48 TO THE FINAL CUT CONTRACTORS

Motion to Approve: Council Member Andrew
Second: Council Member Russo
Ayes: Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
Nays: None
Abstain: None

#087-2024 RESOLUTION AUTHORIZING THE RELEASE OF ESCROW BALANCE OF \$282.83 TO THE MENDHAM BOROUGH LIBRARY

Motion to Approve: Council Member Andrew
Second: Council Member Russo
Ayes: Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
Nays: None
Abstain: None

10. ADMINISTRATOR OPERATIONS REPORT

Administrator Bushman reported that there was a walk through to view the construction at the Phoenix House earlier today.

The Finance Committee met and gave their approval on sending out estimated tax bills.

11. COUNCIL STANDING COMMITTEE REPORTS

Public Works and Utilities– Chair Steve Andrew

The chair reported: DPW repaired pot holes and catch basins.

Land Use - Chair Neil Sullivan

JLUB: Next meeting is scheduled for Tuesday, May 21st.

ECCOST: Tom Wells resigned. The committee is now short two members.

HPC: NJ Statewide preservation Plan has been finalized.

Personnel/Volunteer Projects Liaison - Chair Will Russo

Nothing to report.

Finance - Chair Jim Kelly

Nothing to report.

Recreation and Parks/School Boards Liaison - Chair Brennen Reilly

Nothing to report.

Public Safety/Board of Health Liaison - Chair Marilyn Althoff

The chair reported: employees and council can get their Borough ID's through the police department.

12. BOROUGH ATTORNEY REPORT

13. MAYOR'S ITEMS

The mayor reminded council members to please do their IT cyber security training before June 30th.

14. PUBLIC COMMENTS -AUDIENCE PARTICIPATION

Mayor Serrano Glassner opened the public session.

Bob Ritger of 14 Gunther St. asked the attorney to give a summary of resolution 080-2024.
Mr. Ritger also asked if the zoning official has all the required certifications.

Frank Lupo of 17 Dean Rd stated that there is a traffic issue in front of the Kings Shopping Mall.

A resident protected under Daniel's Law stated that her neighbor was cited by the Borough, and she feels badly that she cannot afford the fine.

The mayor closed the public session.

15. APPROVAL OF VOUCHERS

Bills List Dated May 08, 2024

Motion to Approve:	Council Member Andrew
Second:	Council Member Russo
Ayes:	Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
Nays:	None
Abstain:	None

16. ADJOURNMENT

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn the meeting.

Motion to Adjourn: Council Member Andrew

Second:	Council Member Althoff
Ayes:	Kelly, Althoff, Andrew, Reilly, Russo, Sullivan
Nays:	None

Meeting adjourned at 8:05 pm

Respectfully Submitted:

Lauren McBride
Acting Borough Clerk
The Borough of Mendham

